

Information clause on personal data processing for participants of recruitment processes (work, internship, apprenticeship) at Chemar Rurociągi Sp. z o.o.

The fulfillment of the information obligation in connection with the requirements of Article 13 of Regulation 2016/679 of the European Parliament and the Council of the European Union of 27th April 2016 on the protection of individuals with regard to the processing of personal data and on the free exchange of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter: GDPR), we inform as follows:

1. The administrator of your personal data is Chemar Rurociągi Sp. z o.o., 25-953 Kielce, ul. Olszewskiego 6, phone: +48 41 367 58 00, e-mail: sekretariat@chemar-piping.pl
2. In case of any questions regarding the method and scope of your personal data processing, as well as your rights, please contact us on the e-mail address: rodo@chemar-piping.pl
3. Your personal data will be processed for your participation in the selection and recruitment process at Chemar Rurociągi Sp. z o.o. (work, internships and apprenticeships). The legal basis of processing of your personal data is:
 - a. The legal obligation resulting from Art. 22¹ § 1 of the Labour Code with regard to the following data: name and surname, parents' names, date of birth, place of residence (correspondence address), level of education, previous employment history. (Article 6 (1) (c) of the GDPR),
 - b. Your consent to the processing of data provided in your CV, cover letter, application form, in case you provide data other than: name and surname, parents' names, date of birth, place of residence (correspondence address), level of education, previous employment history (Article 6 (1) (a) of the GDPR),
 - c. Your consent to the processing of personal data obtained during the study of your professional potential, if it will be carried out during the recruitment process (Article 6 (1) (a) of the GDPR).
 - d. Your consent to the processing of data for future recruitment processes (Article 6 (1) (a) of the GDPR)
 - e. The legitimate interest of Chemar Rurociągi Sp. z o.o. with regard to the data obtained from you during the recruitment process in relation with checking your skills and abilities needed to assess whether you are the right person for the position the recruitment relates to (Article 6 (1) (f) GDPR).
4. Providing your personal data is a legal requirement which is a condition for your participation in the selection and recruitment process. We process other personal data (e.g. image) on the basis of your voluntary consent which was expressed by you at the time of sending us your recruitment application and providing this data does not affect the possibility of participating in the recruitment process.
5. Your personal data may be transferred to entities that provide services to the data administrator to which these data is entrusted, i.e. an entity providing IT services in the field of servicing and repairing failures.
6. Your personal data will be kept only for the period necessary to fulfill the purpose for which they were collected. On the basis of your consent, your personal data may be stored and processed for the purposes of subsequent recruitment processes for a period of 12 months from the date of consent.

7. With regard to the processing of your personal data, you have the right to request the administrator to access them, correct or limit them or object to their processing. Your rights may be limited in accordance with the provisions of the GDPR. Your rights will be realized by the administrator upon request.
8. If, in your opinion, the processing of your data violates the provisions on the protection of personal data, you have the right to lodge a complaint against their processing to the President of the Personal Data Protection Office with its seat in Warsaw at ul. Stawki 2.
9. You have the right to withdraw your consent to the processing of your personal data at any time. Withdrawal of consent does not affect the processing of your data until it is withdrawn.
10. Your personal data will not be processed in an automated manner. Your data will not be profiled.

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(legible signature of candidate)